

**BLOCK OF FLATS ENQUIRY FORM**

	OFFICE USE ONLY	CAH		LM	
<b>Name of Management Company or Proposer(s)</b>					
<b>Contact Name</b>		<b>Tel No:</b>			
		<b>Email:</b>			
<b>Current Insurer</b>		<b>Renewal Date</b>			
<b>Address to be insured</b>					
<b>Buildings Declared Value</b>	£	<b>Buildings Sum Insured</b>		£	
<b>Loss of Rent/Alternative Accommodation</b>	£	<b>Property Owners Liability Limit</b>		£	
		<b>Do you require Employers Liability cover?</b>		Yes/No	
<b>Number of Flats</b>		<b>Number of Storeys</b>			
<b>Is the building purpose built or converted?</b>		<b>Floor Construction</b>		Concrete/Timber	
<b>Year of Build</b>		<b>Is the property of standard construction i.e. brick or stone with a slate or tiled roof?</b>		Yes/No	
<b>Is the property listed? If yes, please specify:</b>	Yes/No	<b>How is the property heated? E.g. gas, electric</b>			
	Listed Status:				
<b>Is the property having any major works undertaken or planned? If yes, please specify:</b>	Yes/No				
<b>Is any area of the roof flat?</b>	Yes/No	<b>If yes, what is the construction of the flat roof?</b>			
<b>If yes, what percentage of the total roof area is flat?</b>		<b>When was the flat roof last professionally inspected?</b>			
<b>Is any part of the property used for commercial activities? If yes, please specify:</b>	Yes/No	<b>Are the flats owner occupied or long term lets? If no, please specify:</b>		Yes/No	
<b>Are any flats unoccupied? If yes, how many?</b>	Yes/No	<b>Are any flats occupied by DWP placements, students or asylum seekers or licenced HMOs?</b>		Yes/No	
<b>Please provide details of any claims or losses sustained in the last 5 years which would have been covered by this type of insurance, whether claimed for or not:</b>  <b>(Please include date, description of claim and amount paid if applicable)</b>					

<b>Has the property, as far as you are aware, ever suffered from, been monitored for or shown signs of subsidence, heave or landslip (such as internal or external stepped or diagonal cracks), or had a survey carried out which mentions settlement or movement of any description? If yes, please specify:</b>					
Yes/No					
<b>Has the property, gardens or grounds, or the local area ever flooded, including from run off rainwater? If yes, please specify:</b>					
Yes/No					
<b>Is the property in a good state of repair and maintained as such? If no, please specify:</b>				Yes/No	
<b>Have you or anyone associated with this enquiry had any insurance declined, refused or special terms imposed? If yes, please specify:</b>					
Yes/No					
<b>Have you or anyone associated with this enquiry had any convictions apart from motoring offences? Ever been declared bankrupt or insolvent or have any County Court Judgements (CCJs), including pending judgements, or entered into a bad debt arrangement with creditors? If yes, please specify:</b>					
Yes/No					
<b>Do you have Terrorism cover?</b>	Yes/No	<b>Do you have Directors &amp; Officers cover?</b>	Yes/No	<b>Does the property have a Lift?</b>	Yes/No
<b>Please provide any other information you are aware of, not mentioned above, which may affect assessment of the risk:</b>					
<b>Signed</b>				<b>Date of Enquiry</b>	